



ERAC Employee Relations Advisory Committee

Meeting Minutes

Wednesday, February 8, 2017

10:00 a.m.

UC 303AB Hutchinson

Members

Ashley Baker, Bob Bruneio, Peter Bryan, Clara Buie, Robin Dougherty, Susan Ellis, Angela Scott Ferencin, Liz Hill, Katrina Kraft, Ellen Z. Lewis, Ellen Liebenow, Rose Anne Martinuzzi, Mary Jo McNulty, Liz Miller-Coleman, Traci Mindler, Morgan Nelson, Melanie Rehm, Robin Schenkel, Jen Topp, Marlene Vant Hoogt, Michael Weaver, Judy Zavalydriga

Absent: Ashley Baker, Jennifer Topp, Clara Buie, Mary Jo McNulty, Ellen Liebenow, Robin Dougherty

Guest speakers:

Robert Bruneio – to discuss Community Service for ERAC in the spring

Minutes taken by Morgan Nelson beginning at 10:04AM

January Approval of Minutes: Traci Mindler and Liz Miller Coleman

Beginning Fund Balance: \$2,706.75

Ending Balance \$2,606.50

\$100.25 spent in February for Knowledge at Noon Catering Session

Treasurer Report Approved by Traci Mindler

1) Bob Bruneio, Community Service in the spring for ERAC

- Backpack pals is now district-wide. It maybe be a good idea to work with Carolina in the Community Service Office at Lehigh and see if we can collaborate on a community service project that is currently in place, such as donating to Homework Club or if they have other needs. We could also set up something with the Bethlehem Farmer's Market that starts in May. We will be able to marketing through Knowledge at Noon and through REACH. Other options would be to collect items at the Staff Appreciation Dinner. Bob will connect with Carolina and let us know what she thinks is a good idea.

Committee Updates

Events/Communications – The Knowledge at Noon Music at Lehigh event had approximately 50 attendees. The Knowledge at Noon event for 3D Printing filled within ten minutes. Second session will be scheduled in March. Future Knowledge at Noon events include Center for Engagement, Campus Real Estate and Ice Cream Social in May.

REACH

The REACH Cohort will meet in the President's house over lunch on February 15th. The agenda is currently unknown. This event includes the President, CEC and ERAC. Last month REACH organized a tour of Goodman Campus which was well attended. The rest of the months will be scheduled soon.

Membership/Awards

Nominations have opened up and we have 10 nominations as of now. Keep encouraging people to nominate and promote. They will close down on 2/24/17 then we will begin the process of voting. We have six spots available (three exempt, three non-exempt). Nominations will be brought to the March meeting. No news on awards.

Peter Bryan will assist Traci Mindler in the bi-weekly commitment for the Parking Services Appeals Committee.

Open Discussion – Karen S. and Brooke would like to hold a campus forum and they would like to know if ERAC would like to co-sponsor. They want to talk about the training regarding the Title IX.

GPS will be moved to a different platform. The process will no longer be online using GPS. We will now use a paper format until a platform is created.

2) Meeting adjourned at 11: 03AM by Traci Mindler and Susan Ellis