



ERAC Employee Relations Advisory Committee

**Meeting Minutes**

Wednesday, September 14, 2016

10:00 a.m.

UC 303 AB Hutchinson Room

**Members**

Ashley Baker, Bob Bruneio, Peter Bryan, Clara Buie, Robin Dougherty, Susan Ellis, Angela Scott Ferencin, Liz Hill, Katrina Kraft, Ellen Z. Lewis, Ellen Liebenow, Rose Anne Martinuzzi, Mary Jo McNulty, Liz Miller-Coleman, Traci Mindler, Morgan Nelson, Melanie Rehm, Robin Schenkel, Jen Topp, Marlene Vant Hoogt, Michael Weaver, Judy Zavalydriga

**Absent:** Mary Jo McNulty & Judy Zavalydriga

**Guest speakers**

Cheryl Matherly, VP & Vice Provost International Affairs

Bob Bruneio, Director of Transportation Services

Adrienne Washington, VP Community Relations & Regional Affairs

Minutes taken by Morgan Nelson beginning at 10:00AM

June Approval of Minutes: Traci Mindler & Katrina Kraft

Beginning Fund Balance: \$2,990

Treasure Report Approved by Ashley Baker

**1) Bob Bruneio, Director of Transportation Services**

Changes to Bus Services include:

Bus.Lehigh.edu – you can use to track the buses

Packer Express – weekday service to Main Campus only

Mountaintop Express – weekday service to Mountaintop Campus

Campus Connector – weekday service to Saucon Village, Goodman Campus,

Mountaintop Campus & Main Campus

**What's next?**

- Research & develop routes to TRACS & Athletics
- Listen to customer feedback about new route

- Car Free Day – September 22, 2016
- Continue to work with various internal and external group

### **Car Free Day – September 22<sup>nd</sup>, 2016**

Make a pledge to reduce or eliminate car use by walking, biking, hiking, or taking the bus:

*[sustainability.lehigh.edu/car-free-day-2016](http://sustainability.lehigh.edu/car-free-day-2016)*

### **Zagster Bike Share Promotion 9/19-9/30**

Free day pass using promo code CARFREE2016

**Backpack Pals Programs** - In the process of developing a better program for the spring 2016

## **2) Adrienne Washington, VP Community Relations & Regional Affairs**

- We are committed to the South Side
- Lehigh has invested close to 2 million into the South Side
- Support the South Side Ambassadors
- Provided the support a downtown coordinator
- Committed to the Hispanic Center
- Day of Caring Campaign will start in November

## **3) Cheryl Matherly, VP & Vice Provost International Affairs**

- “I AM GLOBAL LEHIGH” campaign – hoping to bring this back
- International makes a student more marketable in terms of careers
- We, here at Lehigh have a commitment that each student has opportunities to International experience.
- New functions into OIA: Office of Fellowship Advising is now in the International Affairs area, focus on partnerships & strategic engagement, growth & changes with programs.
- OIA is here to be providing support to staff as well as our faculty & students.

## **Committee Updates**

**Events/Communications** – have several ideas for Knowledge at Noon. First Knowledge at Noon is scheduled for October 13<sup>th</sup> plus two other times scheduled (including Police Department, General Counsel, etc.) Katrina is organizing training for the listserv.

ERAC Representatives at New Employee Orientation – October 20<sup>th</sup>, 2016

### **REACH**

All sessions will be from 12:00-1:30PM

10/26 – Networking Session – ERAC Members invited

11/16, 12/21, 1/18, 2/15, 3/15, 4/19

### **Membership/Awards**

Will reach out to all committee members soon.

### **Liaison Committee**

Assistance needed to get this committee up and running.

\*Ask Pat Johnson for a set room for ERAC events (ex. REACH, Knowledge at Noon, etc.)

**4) Meeting adjourned at 11: 36AM by Traci Mindler & Susan Ellis**