



Staff Development Day 2022: Professional Development Sessions At-A-Glance

Sessions are 45-minute workshops designed to give staff opportunities to invest in their personal and professional well-being. See below for detailed session descriptions. Zoom links will be emailed the morning of the 24th. All sessions will be recorded.

Tuesday, May 24, 9:00-12:00pm

Session 1: 9:00-9:45 am

- Be a Lehigh Learning influencer: Join us for a professional development focus group!
- In Libraries we Loan: Get your jam on with interlibrary loan free through Lehigh Libraries
- Using Chosen Names in University Systems and Practices

Session 2: 10:00-10:45 am

- Promote Your Personal Brand to Advance Your Career
- The Art of Slow Looking
- OverDrive: Accessing Free Ebooks and Audiobooks from Lehigh Libraries
- Solve the World Problems in 30 Minutes

Session 3: 11:00-11:45 am

- Lehigh Data Literacy: Finding and Understanding Data about Lehigh
- Best Practices Discussion: This Seminar focuses on the foundations of the Science Writing and study of the research methods
- Navigating the College Admissions Process as a Parent
- Empower Hour

Session 1: 9:00-9:45 am

Be a Lehigh Learning influencer: Join us for a professional development focus group!

Presented by Stacey Kimmel-Smith, Assistant Director, Client Services, Library & Technology Services; Tarah Cicero, Learning Design and Development Specialist, Human Resources

Let's workshop learning at Lehigh! Whether you're a supervisor or staff member, industry trends in the last few years have shifted the ways in which people learn. What does successful workplace learning and professional development look like to you? What barriers are you experiencing? Join us for this focus group to discuss your experiences with personal learning and coaching/guiding others. Share your feedback and have an impact! We'll wrap up with tools and resources for professional development at Lehigh.

In Libraries we Loan: Get your jam on with interlibrary loan free through Lehigh Libraries

Presented by Becky Bruneio, Senior Cataloging Assistant, Library Access Services

Need an article or book, but there's a charge? Don't use your credit card. Skimming Amazon's Table of Contents feature and wishing you could have just one of the chapters? What about items for your research, a class or work project, or to enjoy on vacation? The Lehigh Libraries offer free interlibrary loan (ILL) services to our Lehigh community. Join us to learn about what ILL is, how to access 24/7 from your computer or mobile device, how your request gets processed, and other cool features (yes, we do delivery, no shipping fees required!).

Personal Information in University & Systems and Practices

Presented by Casey Petroski, Data Governance Manager and Manager of Information Systems, Office of Institutional Research & Strategic Analytics (OIRSA); Dan Dougherty, Senior Analyst in Enterprise Systems, Library & Technology Services

This session will provide an overview of the University's implementation of the Chosen Name Policy and Gender Identity Policy. We will provide guidance for how you can identify places where this information is used in your job practices and how to start using the data, where applicable. We will go over chosen names, gender identity, and personal pronouns.

Session 2: 10:00-10:45 am

Promote Your Personal Brand to Advance Your Career

Presented by Ali Erk, Associate Director of Graduate Student Career Development; Lisa Keller, Associate Director & Liaison to the College of Health, Center for Career and Professional Development (CCPD)

Promoting your personal brand and building your network are key to advancing in your career. Ali Erk, Associate Director of Graduate Student Career Development, and Lisa Keller, Associate Director & Liaison to the College of Health, will share strategies to articulate your personal brand in your networking interactions and through LinkedIn. They will discuss critical components of crafting an impactful elevator pitch, writing effective networking messages, highlighting accomplishments in your LinkedIn profile, and conducting informational interviews to expand your professional connections.

The Art of Slow Looking

Presented by Stacie Brennan, Curator of Education; Elise Schaffer, Coordinator of Museum Access and Experience, Lehigh University Art Galleries (LUAG)

How can experiences with great works of art help us become better observers, listeners, and more creative and effective problem-solvers? Join the Lehigh University Art Galleries as we explore works of art in the collection. Participants will learn to slow down and strengthen their skills in observation and creative problem solving while enjoying masterpieces from Lehigh's extensive collection of paintings, sculpture, and photography.

OverDrive: Accessing Free Ebooks and Audiobooks from Lehigh Libraries

Presented by Phillip Hewitt, Sr. Engineering & Electronic Collections Librarian; Erin Clavier, Acquisitions/Library Assistant, Lehigh University Libraries - LTS

Need something to read on vacation? Looking for audiobooks to make a long drive shorter? The Lehigh Libraries have built a collection celebrating diverse authors on OverDrive. Join this session with Lehigh librarians to start using OverDrive, a service that lets you instantly borrow ebooks and audiobooks for free. Learn how to find and check out titles, send books to your smartphone, Kindle, or other device, and more!

Solve the World Problems in 30 Minutes

Presented by Elena Reiss, Assistant Director, Fellowship Advising and UN Partnership

This session examines the Make Toast approach to problem solving, encouraging creativity and collaboration. Participants will be invited to learn about Sustainable Development Goals and engage in the Make Toast process to solve one of the world's most pressing issues.

Session 3: 11:00-11:45 am

Lehigh Data Literacy: Finding and Understanding Data about Lehigh

Presented by Zane Kratzer, Strategic Analytics Manager, Casey Petroski Data Governance Manager, Wyntre Stout, Institutional Research Manager, Office of Institutional Research & Strategic Analytics (OIRSA)

From mindful meditation to tech certification, Lehigh's LinkedIn Learning subscription offers a wide array of resources for professional development, technology training, personal enrichment, exam prep and certification resources, and more! Learn in-demand skills with over 16,000+ online courses taught by real-world professionals. Formerly Lynda.com, LinkedIn Learning is available to staff and students. Use it to extend the talents of your team, augment classroom learning, and foster creative problem-solving. Come find out how to sign up (free!) and get the most out of the diverse and varied courses and resources.

Best Practices, Discussion This Seminar focuses on the foundations of the Science Writing and study of the research methods

Presented by Maryann DiEdwardo, Adjunct Professor, P.P.Rossin College of Computer Science and Engineering

"Social imaginary" was coined by the Canadian hermeneutic philosopher Charles Taylor (2004). Taylor analyzes the way in which western societies have both imagined and attempted to realize themselves according to popular conceptions of their moral purpose and moral order. In my book which I edited and contributed to, published in 2020 by Vernon Press, Spain, Hermeneutics, Metacognition, and Writing, I use hermeneutic philosophy.

Best Practices, Discussion this Seminar focuses on the foundations of Science Writing and study of the research methods, the development of and critical responses connections, responses, all in order to construct an informed worldview. The most essential part of our global education mission is to create classes that are viable for all types of learners.

Navigating the College Admissions Process as a Parent

Presented by Sarah Bombard, Senior Associate Director, Admissions

Do you live with a high school student that's college bound? Whether they're interested in attending Lehigh or not, come to this interactive session to learn how to best prepare for the wild ride of the college admissions search, application, and admissions processes.

Empower Hour

Presented by Tess Pyne, Executive Secretary, Office of Diversity, Inclusion and Equity

Y'all, what a week/month/year/HALF DECADE it's been!

Join me in taking a moment to reflect, empower, and engage in community. We will be looking to share accomplishments, practice self compassion, and create some "I AM" statements to act as reminders when times get tough, or that negative voice gets too loud. Attendees can stop by the Office of Diversity, Inclusion, & Equity afterwards and grab a couple of stickers that speak to your statements or send an email to get a few through interoffice mail.



ICAPE

PSECU

Zoellner Arts Center

Lehigh Libraries

Mountain Hawk Design and Print

ERAC thanks you for attending Staff Development Day & Staff Field Day!



ERAC would like to thank the following for their help and support of Staff Development Day:

Bethlehem 1st Federal Credit Union
Career Enrichment @ Lehigh
Center for Career and Professional Development
Center for Gender Equity
Community Service Office (CSO)
Council for Equity and Community (CEC)
Equal Opportunity Compliance Coordinator (EOCC)
Finance and Administration
Housing Services
Integrated Behavioral Health (IBH)
International Center for Academic and Professional English (ICAPE)
Lehigh University Art Galleries
Lehigh University Police Department (LUPD)
Library and Technology Services (LTS)
Office of First-Year Experience
Office of Human Resources
Office of International Affairs
Office of Institutional Research and Strategic Analytics (OIRSA)
Office of Research and Sponsored Programs
PSECU
Pride Center for Sexual Orientation and Gender Diversity
Provost Office
Real Estate Services
Student Auxiliary Services
Sustainable Office Program
University Communications